

Desire to work for an organization that truly helps others?

If so, your opportunity is knocking!

Based in Orlando, Florida, **PATHLIGHT HOME** (registered service mark of Grand Avenue Economic Community Development Corp.) is a non-profit organization that provides economic opportunities and affordable housing for low-income individuals, including single, disabled homeless persons, a group rarely assisted in our community. The community is gated and includes full-time property management, after-hours security and social/residential crisis prevention assistance.

Community Services Specialist Orlando, FL

As the Community Services Specialist, you will provide case management services to non-program residents of Maxwell Terrace which includes assessing needs of formerly homeless, disabled and low-income individuals. The service goals are to aid in achieving stability of permanent housing, income, and mental health, while increasing quality of life and self-sufficiency. The Community Services Specialist is a full-time position up to 40 hours per week. Position is supervised by the Lead Case Manager.

Responsibilities:

- Oversee case management of 10 - 40 residents per month on an as-needed basis, serving an estimated 60 unduplicated individuals per year.
- Conduct assessments of clients to determine physical, mental and social needs and obstacles to maintaining permanent housing. Provide client-centered dignified care considering potential risk with physical health, psychosocial condition and substance abuse.
- Assist in the following areas as requested: time management, budgeting, interpersonal communication, utilizing public transportation, employment and educational opportunities.
- Refer to community agencies for medical care, social services, food resources, mental health services, addiction treatment and vocational services.
- Determine clients' interests, strengths and goals. Create person-centered care plans as client permits to aid in their ability to manage life skills and increase self-sufficiency.
- Assist client to apply for and maintain government benefits including food stamps, disability income and health care coverage.

Qualifications:

- Associate's degree from an accredited college or equivalent experience.
- Familiar and experienced with meeting the needs of the homeless and disabled population.
- Knowledge of Microsoft Excel, Word and Outlook.
- Familiarity with ServicePoint preferred.
- Valid Florida driver's license with driving record that does not require increased rating of insurance.

Benefits:

We work to maintain the best possible environment, where our employees can learn and grow with the company. We strive to provide a collaborative, creative atmosphere where each individual feels encouraged to contribute to our processes, decisions, planning and culture.

Apply:

To be considered for this position, please apply at:

<http://ejob.bz/ATS/jb.do?reqGK=27359650>

We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.