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Minutes

Recorded at the joint meeting of the Boards of Directors for Central Florida Continuum of Care (CoC) and Homeless Services Network of Central Florida (HSN) held on Friday, August 30, 2019.

CoC Board Meeting

Chair Bob Brown called the meeting to order at 8:33 a.m.

The following persons were in attendance:

Bob Brown, *CoC Chair & HSN*

Timothy McKinney, *CoC Vice Chair & HSN Treasurer*

Thomas Chatmon, *HSN Vice Chair*

Matthew Kennedy, *HSN Secretary*

David Barnett, *HSN*

Carla Cox, *CoC*

Amy Donley, *HSN*

Lisa Portelli, *CoC*

Shannon Young, *CoC*

PHONE

Mike Griffin, *HSN Chair & CoC Secretary*

Lonnie Bell, *CoC*

Anea Brown, *CoC & HSN (Seminole County proxy)*

Amy Elwood, *CoC*

Celestia McCloud, *CoC*

Kimberlee Riley, *CoC*

Jina Thalmann, *CoC*

Andrew Thomas, *CoC & HSN*

STAFF

Martha Are

Brian Postlewait

Paula Atkinson

Greg Mellowe

APPROVAL OF MINUTES

*Director Shannon Young moved to approve the minutes recorded for the CoC Board meeting held on July 26, 2019. The motion was seconded by Director Lisa Portelli and **passed unanimously.***

NOMINATING COMMITTEE

Chair of the Nominating Committee, Andrew Thomas, reported to the board that the committee met to discuss filling vacancies in the Board. The committee received an indication from Board Chair Brown that he will be stepping down. The committee presents Secretary Mike Griffin as nominee for the Board Chair position. Thomas continued that the committee has identified Desmond Meade as a good candidate to sit on the CoC Board representing the community of individuals with lived experience.

*Chair Brown moved to accept the nominating committee's recommendations to appoint Mike Griffin as CoC Board Chair and appoint Desmond Mead as a Board Member. Shannon Young seconded the motion and it **passed with unanimous consent.***

Vice Chair Tim McKinney thanked Brown for his leadership.

Brown responded that he was pleased to be apart of this Board and the significant work it has done to assist the community.

Griffin also thanked Brown for his service and friendship. He remarked further that Brown has been a great friend and a great advocate.

OLD BUSINESS

HUD NOFA Submission

Executive Director Martha Are reported that the local application competition has concluded and the Community Ranking Committee met. She presented the following recommendations, on behalf of the committee:-

- All existing projects be renewed;
- The reallocation of 9 units from leasing to rental assistance, based on the rationale that there have been some difficulties with securing landlords. Are noted that the same tenants/participants will be served, and this change may work in our favor, in terms of points;
- The addition of Project #14, a new project which adds 9 units specifically for Youth Rapid Rehousing (RRH). The committee recommended inclusion of this project in tier 1, as it does not require a lot of money and HUD is looking for projects geared towards assisting youth- which this CoC has not done for the past two years. It is also anticipated that this will help improve our score with HUD;

Director Amy Donley referencing the project slate handout asked about the project expansion in Tier 1. Are acknowledged that the RRH Expansion represents the reported new units focused on youth.

Are continued:-

- The project, RRH 2, has been split amongst tier 1 and tier 2, as a strategic move to encourage approval for the second tier. Are asked the Board to recall the first tier being the safe level and the chances of the second tier somewhat blended with that of the bonus having a greater risk for approval;
- For Tier 2, the Committee recommends adding Miracle of Love to the rental assistance project; and,
- Three DV agencies came together to submit one application, based on the recommendation received from technical assistance this application will be submitted in the DV bonus.

Are noted that for the DV Bonus the application did not ask for the maximum amount as the agencies were unable to meet the 25% match requirement. It has been advised that there is a possibility not asking for the max may improve our chance of approval. The slate presented today is what the Community Ranking Committee recommends to the CoC Board for submission to HUD.

County representatives were asked to recuse themselves, as they submitted applications for funding in this competition.

Griffin commented that he was pleased to see that the slate covers all three regions.

The slate proposed by the Community Ranking Committee is:

2019 Projects Recommended and Not Recommended for Federal Submission
Central Florida CoC

Rank	Type	Project	Agency/Agencies Recommended for Funding (Informal Names)	Project Type	Location/Countries Served	Total
1	Renewal	Rental Assistance & Services	GAECDC, I Dignity, HCOH, Aspire, HSN	PSH	all three	\$ 1,877,937
2	Renewal	Leasing	HSN	PSH	all three	\$ 1,160,405
3	New - Exp - Reallocation	Rental Assistance & Services	HSN	PSH	all three	\$ 102,725
4	Renewal	Operating & Services	GAECDC, Wayne Dersch Center, HSN	PSH	Located In Orange, Takes from all 5	\$ 413,136
5	Renewal	Seminole S+C	Seminole County	PSH	Seminole	\$ 519,635
6	Renewal	Beacon of Light	Embrace Families, HSN	PSH	Seminole	\$ 97,173
7	Renewal	Osceola S+C	Osceola County	PSH	Osceola	\$ 224,983
8	Renewal	Homes for New Beginnings	GAECDC, HSN	PSH	Located In Orange, Takes from all 5	\$ 55,236
9	Renewal	Orange Co S+C	Orange County	PSH	Orange	\$ 738,105
10	Renewal	HMIS	HSN	HMIS		\$ 337,565
11	Renewal	Coordinated Entry System DV	HSN	CES DV		\$ 16,129
12	Renewal	Coordinated Entry System 1	HSN	CES		\$ 439,995
13	Renewal	Rapid Rehousing 1	Zebra Coalition, Seminole County, Embrace Families, HSN	RRH	all three	\$ 440,584
14	New	RRH 1 Expansion - YOUTH	Zebra Coalition, HSN	RRH Exp	all three	\$ 138,946
15	Renewal	ROPAL Transitional Housing	Covenant House, HSN	TH - Youth	all	\$ 154,449
16	Renewal	Case Management and Outreach - Supportive Services	Covenant House, HSN	SSO- Youth	all	\$ 91,003
17	Renewal	Rapid Rehousing 2	Embrace Families, Coalition for the Homeless, Salvation Army, Community Hope Center, HSN	RRH	all three	\$ 1,160,283
18	New	RAB Service Exp - MOU	Miracle of Love, HSN	PSH	all three	\$ 273,768
19	New	DV Bonus	Safe House of Seminole, Harbor House, Help Now, HSN	RRH	all three	\$ 502,448
		Not Recommended				
		United Way 211 - New CES				
		Latisha's House				
		A Joint Vision LLC				

Director Lisa Portelli made the motion to approve the slate of projects as recommended by the Community Ranking Committee which was seconded by Director Shannon Young.

8 approved,

3 abstentions (Orange County, Seminole County and Osceola County representatives),

0 objections.

The motion passed.

Are informed the Board that this slate will be posted on the CoC website by next week. She explained that this is part of our commitment of transparency and individual scores will be posted as well.

The CoC & HSN Board of Directors will meet jointly on September 27, 2019.

The CoC Board meeting adjourned at 8:54 a.m.

Joint CoC/HSN Board Meeting

The Joint Session between the CoC and HSN Board was called to order by Chair Mike Griffin at 8:55 a.m.

Updates from CFCH

Chair Griffin reported that the Executive Committee of the Central Florida Commission on Homelessness met on the 28th of August.

The committee reviewed the organization's finances and discussed the recommendations presented so far by the Transition Team. It was expressed that there needs to be more clarification on the roles of the proposed Managing Committee. Griffin noted that the clarification is being sought considering scenarios where the managing committee may need to take executive decisions without final sign off from the new Commission Board.

He continued that the Central Florida Foundation will provide an attorney to assist with the process of formerly closing the Commission and merging the organizations. It is believed that the individual chosen will be someone all entities will be familiar or comfortable with.

Griffin noted the impression left was that there will be a formal vote at the next CFCH board meeting. He estimated this meeting will happen around mid-September.

Vice Chair Thomas Chatmon inquired whether the remaining Commission staff has been instructed to report to Martha Are, HSN's Executive Director. Griffin replied that they did not explicitly mention this directive, but there was the assumption that these individuals would work closely with Are. Are added that Dr. Swanson met with the staff previous to the Executive Committee indicating that they should be receiving their priorities from her.

Griffin also noted that the Executive Committee continued consideration of breaking the lease for the current office space and moving the remaining CFCH staff to HSN.

The meeting adjourned at 8:59 a.m.